

Hempstead High School Teacher Assistant Confidentiality Contract

Student Name (please print)_____

Teacher (please print)_____

The Family Education Rights and Privacy Act (FERPA) protects the privacy of student records. Teachers and their student assistants must agree to the following pledge of confidentiality.

Teachers will not provide access to student confidential files, teacher gradebook, attendance records, grades on student work, tests, exams, quizzes and other assessments. Teachers will not discuss confidential student information regarding work, behavior, or attendance with any student assistant or allow a student assistant to be present when discussing any of these issues with administration, teacher colleagues, families, or other students. This includes communication that may or may not include identification of any other student.

Student assistants will not communicate any written, verbal, or observed information concerning the school, other students, grades, documents, attendance or any other private matter with anyone. This includes communication that may or may not include identification of any other student. Student assistants will discuss tasks only with the supervising teacher or administration. A breach of confidentiality may result in the termination of the teacher assistant independent study contract and a failing grade.

Student Signature_____Date_____

Teacher Signature_____Date_____

Registrar Approval_____

Date _____